



# COMMERCIAL UTILITY SERVICE REQUESTS

120 Malabar Road SE - Palm Bay, FL 32907 - Phone: (321) 952-3420  
 Fax: (321) 727-0693 - Email: ucs@pbfl.org - www.pbud.org

SELECT ONE:					
<input type="checkbox"/>	Owner	<input type="checkbox"/>	Tenant	<input type="checkbox"/>	Realtor/Property Manager
REQUIRED DOCUMENTS:					
<input type="checkbox"/>	Federal ID	<input type="checkbox"/>	Lease/Proof of Ownership	<input type="checkbox"/>	Deposit \$

**Instructions:** Please print clearly and complete all sections of the form that apply to you. Submit completed application, documentation, and required deposit in person or mail to the above address. Please contact the office to pay the deposit if submission is via fax or online. Select one of the following and complete the sections indicated:

SERVICE INFORMATION:					
<input type="checkbox"/>	Activate Service	<input type="checkbox"/>	Terminate Service	<input type="checkbox"/>	Transfer Services
Address Transferring From:					
Shut Off Date:		Account Number:			

APPLICANT INFORMATION:	
Name(s) on Account:	
Office Telephone:	
Service Address:	
Billing/Forwarding Address:	
Federal ID or Social Security #:	
E-mail Address:	
Billing Questions Contact Name:	
Telephone Number:	
Date Occupied:	
Date Request Needed:	

APPLICANT INFORMATION (continued):			
<input type="checkbox"/>	Owner	<input type="checkbox"/>	Tenant
<input type="checkbox"/>		<input type="checkbox"/>	Realtor/Property Manager
Name of Owner/Realtor:			
Telephone Number:			
Address:			

**Important Disclosures:** Please review the disclosures below carefully and initial the box beside each statement to indicate that you have reviewed and you understand the information fully. If you have questions, please ask a customer service representative.

IMPORTANT DISCLOSURES:	
<input type="checkbox"/>	<b>Owners:</b> A lien will be placed on the property if an account, in the owner's name, remains unpaid. Base charges and penalties continue to accrue on the account after service has been discontinued and a lien is recorded.
<input type="checkbox"/>	<b>Owners/Tenants:</b> Delinquent accounts that continue to go unpaid are reported to a collection agency.
<input type="checkbox"/>	<b>Owners/Tenants:</b> Any damages that may occur with evidence of tampering could result in fees in excess of \$350.00
<input type="checkbox"/>	<b>Owners/Tenants FEE:</b> There is an administrative fee per visit for customer requested services.

By submitting this form electronically you are providing an electronic signature and confirm that you have read and understand the above disclosures.

Customer Signature		Date:	
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**SUBMIT SIGNATURE**

OFFICE USE ONLY:			
Meter Size:		Deposits: Water \$	
		Sewer: \$	
Non-Refundable Fees:			
After Hours \$		Water Impact \$	
		Water Line Ext \$	
Other Fee \$		Admin Fee \$	
		Sewer Impact \$	
Sewer Line Ext \$		Meter Install \$:	
Account Number:		Date:	
		Total Due:	