



AGENDA

**PALM BAY MUNICIPAL FOUNDATION, INC.
DISASTER RELIEF COMMITTEE
EXECUTIVE BOARD**

**Special Meeting 2020-01
Thursday, January 23, 2020 – 6:30 P.M.
City Hall Council Chambers, 120 Malabar Road, SE**

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS: (Non-agenda items only)

Public Comments on Agenda Items – Individuals wishing to speak on specific agenda items can do so at the time the item is being considered by the Board. The Chairperson will ask if there are any public comments prior to the Board taking action on the item. All speakers will be limited to three (3) minutes each.

ADOPTION OF MINUTES:

1. Regular Meeting 2019-04; December 16, 2019.

NEW BUSINESS:

1. Discussion of assistance for the area(s) affected by the earthquakes in Puerto Rico. (Mayor Capote)
2. Discussion of assistance for the area(s) affected by the fires in Australia. (Ms. Parker, Ms. Bittar)

ADJOURNMENT:

If an individual decides to appeal any decision made by the Disaster Relief Committee with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (Section 286.0105, Florida Statutes). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Legislative Department at (321) 952-3414 or Florida Relay System at 711.

CITY OF PALM BAY, FLORIDA
PALM BAY MUNICIPAL FOUNDATION, INC.
DISASTER RELIEF COMMITTEE
EXECUTIVE BOARD
REGULAR MEETING 2019-04

Held on Monday, the 16th day of December 2019, at the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at the hour of 6:29 P.M.

ROLL CALL:

CHAIRMAN:	William Capote	Present
VICE-CHAIRMAN:	Juan Bermudez	Present
MEMBER:	Lori Parker	Present
MEMBER:	Shaun McFadden	Absent
MEMBER:	Dawn Bittar	Present

CITY STAFF: Present was Terri Lefler, Deputy City Clerk.

PUBLIC COMMENTS:

There were no public comments.

ADOPTION OF MINUTES:

1. Regular Meeting 2019-03; September 16, 2019.

Motion by Vice-Chairman Bermudez, seconded by Ms. Bittar, to adopt the minutes, with the correction of revising Ms. Parker's attendance to show as absent under Roll Call. The motion carried unanimously.

NEW BUSINESS:

1. Discussion of Committee outlook for 2020. (Mayor Capote)

Mayor Capote advised that his plan was to transition himself out of the Disaster Relief Committee prior to the end of his term as Mayor in order to get the new Chairman acclimated with the Committee.

Vice-Chairman Bermudez asked how members should present items to come before the Committee. He specifically referred to the proposed by-law revisions he discussed with City Manager Morrell. Mayor Capote stated that items should be submitted through the Committee's Secretary. Mrs. Lefler advised that City Manager Morrell had submitted the proposed by-law revisions to the City Clerk's Office and that the City Clerk would review with the City Manager in order to provide a memo to the Committee a month in advance of their next meeting. Ms. Bittar asked how items are to be presented to the Board without violating Sunshine Law and requested a handout be provided for current and future members.

Ms. Bittar requested that the Committee consider keeping Mayor Capote as a mentor to the Disaster Relief Committee.

OTHER BUSINESS:

Ms. Bittar inquired about the status of the FaceBook page for the Disaster Relief Committee. Mrs. Lefler advised she would check with City Manager Morrell. Mayor Capote mentioned that it should be presented to the Committee at the March meeting so that it is ready for the summer.

Ms. Parker announced that the three donation checks were sent in September 2019. Ms. Bittar requested that copies of the transactions be placed on the website for marketing purposes.

Mr. Bermudez complimented the webpage. He felt that staff had done a great job. Ms. Bittar stated that she had received compliments on the business cards and flyers, and also wanted to thank staff for a job well done. Vice-Chairman Bermudez requested that every donation be placed on the website.

ADJOURNMENT:

There being no further business, the meeting adjourned at the hour of 6:45 P.M.

William Capote, MAYOR

ATTEST:

Terri J. Lefler, DEPUTY CITY CLERK