

MEMO TO: Honorable Mayor and Members of City Council
FROM: Alice Passmore, City Clerk
DATE: January 16, 2014
SUBJECT: Two (2) Terms Expiring – Building and Construction Advisory Committee

The terms of Diane Macaya and Richard Whitney on the above subject board will expire on February 15, 2014.

This board is comprised of members representing various professional fields. These members represent the “General” and “Subcontractor” positions.

The positions need to be announced and applications solicited at tonight’s meeting. Appointments will be made at the regular Council meeting to be held on February 20, 2014.

If you should have any questions, please advise.

jcd

LEGISLATIVE MEMORANDUM



TO: Honorable Mayor and Members of the City Council

FROM: Susan Hann, P.E., City Manager

REQUESTING DEPT: Lisa Morrell, Communications & Information Technology Director
Heidi Lapin, Parks & Recreation Director
Edyie McCall, Business Development Administrator Edyie McCall
Yvonne McDonald, Finance Director

DATE: January 16, 2014

RE: Brevard Cultural Alliance

Several months ago, Council heard a presentation by Neil Levine, Executive Director of the Brevard Cultural Alliance (BCA). Since that time, the City has been working with Brandt Ronat + Co. on strategic communications, which staff viewed as a first step before moving forward with any initiative with BCA.

Now that the strategic communications work is concluded, staff has met with Mr. Levine and he has developed a proposal to move the City forward in developing community arts/cultural event(s) that build on the work done by Brandt Ronat + Co. Brandt Ronat + Co. identified numerous focus areas (such as environmental assets and large land areas) that can provide a framework for the BCA's work in the community.

Mr. Levine will make a presentation to Council regarding how the BCA can work with the community to bring focus on arts and culture that will resonate with residents, businesses and visitors. He has also submitted a detailed proposal that requires Council action.

FISCAL IMPACT:

The proposal totals \$30,000 for considerable interactive work with the community as well as developing an arts-based project/program/event for Palm Bay. This is an unbudgeted item that would be included in a subsequent budget amendment, funded from General Fund.

RECOMMENDATION:

Motion to authorize the City Manager to accept the proposal from the Brevard Cultural Alliance.

SH/tjl

Attachments: 1) BCA Proposal
2) Governing Article

MEMO TO: Honorable Mayor and Members of City Council
FROM: Alice Passmore, City Clerk
DATE: January 16, 2014
SUBJECT: Ordinance No. 2013-63

A public hearing is to be held on the above subject ordinance and the caption read for the second and final time at tonight's Council meeting.

If you should have any questions or desire additional information, please advise.

tmj

LEGISLATIVE MEMORANDUM



TO: Honorable Mayor and Members of the City Council

FROM: Susan Hann, P.E., City Manager

REQUESTING DEPT: Elia Twigg, P.E., Public Works Director
Yvonne McDonald, Finance Director

DATE: January 16, 2014

RE: Utilization of Florida Sheriffs Association Cooperative Fleet Bid Contract No. 13-11-0904 to Purchase Mini Excavator

Elia Twigg
Yvonne McDonald

Staff is requesting to utilize the Florida Sheriffs Fleet Bid Contract No. 13-11-0904, with Florida Coast Equipment Inc., to purchase a 2014 Kubota Kx80-4 Mini Excavator, PT-90 Swivel Attachment with Clean Out Bucket and a 40EX HD Rock Hound Brush Hound 40" attachment. Due to the size and the diversity of the attachments, the equipment will be utilized in variety of stormwater projects and Public Works general fund operations throughout the City. Since staff intends to use the equipment regularly, it is more cost effective over time to purchase the equipment rather than rent the equipment consistently. In addition, the rental vendors may not always have the attachments available that we plan to purchase.

The pricing will be in alignment with the Florida Sheriffs Association Cooperative Fleet Bid Awards #13-11-0904 through Florida Coast Equipment Inc.

FISCAL IMPACT:

The equipment (including attachments) cost is approximately \$90,000. Funding is available in the Public Works Department Stormwater Utility Fund (\$72,000) and Fleet Services Fund (\$18,000) pending approval of the first budget amendment.

RECOMMENDATION:

Motion to authorize procurement through Florida Sheriffs Association Fleet Bid Contract No. 13-11-0904 to purchase the Mini-excavator from Florida Coast Equipment Inc., Boynton Beach, Florida.

ET/tjl

Attachment: 1) Quotation
2) Equipment Photo
3) January 2nd Memo from Barney Weiss, Public Works Division Manager





INTEROFFICE MEMORANDUM

TO: Patricia Gloade, Budget Administrator

FROM: Barney Weiss, Public Works Division Manager

Through: Elia Twigg, P.E, Public Works Director

DATE: January 2, 2014

RE: 1st Budget Amendment – Zero Tail Swing Mini-Excavator

We are requesting funds be transferred from the following accounts to purchase a Mini-Excavator.

Fleet Fund Balance \$18,001 to 461-7084-541-6401
SWU Fund Balance \$72,000 to 461-7084-541-6401

The monies will purchase a 2014 Kubota Kx80-4 Mini Excavator, PT-90 Swivel Attachment with Clean Out Bucket and a 40EX HD Rock Hound Brush Hound 40" attachment. These pieces of equipment will be utilized in support of Storm Water Utility projects throughout the city. Due to the small size of the excavator and the diversity of the attachments, it will be an asset in support of a variety of other projects throughout the City. The purchase of this excavator will allow us to discontinue the practice of renting a Mini Excavator when projects call for a small excavator.

The pricing will be in alignment with the Florida Sheriffs Association Cooperative Fleet Bid Awards #13-11-0904 through Florida Coast Equipment Inc. Upon approval of funds transfer, Public Works will coordinate the purchase through the City's Purchasing Division.

