



## PETITION TO VACATE PLAT APPLICATION

This application must be completed, legible, and returned, with all enclosures referred to herein, to the Land Development Division, Palm Bay, Florida. The vacating of a plat is required prior to the approval for a replat or final plat of the same property. The request will be reviewed by City staff and scheduled for a public hearing before the City Council. You or your representative are required to attend the meeting(s) and will be notified by mail of the date and time of the meeting(s). Meeting(s) will be held beginning at 7:00 p.m. in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida, unless otherwise stated.

1) NAME OF APPLICANT (Type or print) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

2) COMPLETE LEGAL DESCRIPTION OF PROPERTY COVERED BY APPLICATION \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SECTION \_\_\_\_\_ TOWNSHIP \_\_\_\_\_ RANGE \_\_\_\_\_

3) SIZE OF AREA COVERED BY THIS APPLICATION (calculate acreage): \_\_\_\_\_

4) ZONE CLASSIFICATION AT PRESENT (ex.: RS-2, CC, etc.): \_\_\_\_\_

5) REASON FOR VACATING PLAT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6) THE FOLLOWING PROCEDURES AND ENCLOSURES ARE REQUIRED TO COMPLETE THIS APPLICATION:

\_\_\_\_\_ \*\$250.00 Application Fee. Make check payable to "City of Palm Bay."

\_\_\_\_\_ Proof that applicant owns fee simple title to the whole or that part of the property covered by the plat sought to be vacated;

\_\_\_\_\_ Copies of certificates verifying that all state, city, county, and municipal taxes have been paid;

\_\_\_\_\_ Map of plat or portion thereof requested for vacating;

\_\_\_\_\_ A notarized letter from the owner of the property authorizing a representative, if the applicant is not the owner of the property.

**CITY OF PALM BAY, FLORIDA  
PETITION TO VACATE PLAT APPLICATION  
PAGE 2 OF 2**

- 7) WHERE PROPERTY IS NOT OWNED BY THE APPLICANT, A LETTER MUST BE ATTACHED GIVING THE NOTARIZED CONSENT OF THE OWNER FOR THE APPLICANT TO REQUEST THE VACATING.

I, THE UNDERSIGNED, HEREBY AFFIRM THAT THE VACATING WILL NOT AFFECT THE OWNERSHIP OR RIGHT OF CONVENIENT ACCESS OF PERSONS OWNING OTHER PARTS OF THE SUBDIVISION.

I, FURTHER UNDERSTAND THAT THIS APPLICATION MUST BE COMPLETE AND ACCURATE BEFORE CONSIDERATION BY THE CITY COUNCIL, AND HEREBY CERTIFY THAT ALL THE ANSWERS TO THE QUESTIONS IN SAID APPLICATION, AND ALL DATA AND MATTER ATTACHED TO AND MADE A PART OF SAID APPLICATION ARE HONEST AND TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING PETITION TO VACATE APPLICATION AND THAT THE FACTS STATED IN IT ARE TRUE.**

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name of Applicant** \_\_\_\_\_

\*NOTE: APPLICATION FEE IS NON-REFUNDABLE UPON PAYMENT TO THE CITY