



BUILDING DIVISION
120 Malabar Road, S.E., Palm Bay, FL 32907
Phone: (321) 953-8924 • Fax: (321) 953-8925

DOCK DOCUMENTS REQUIRED

- Completed building permit application.
- Owner/Builder affidavit, if owner is applying as contractor.
- Proof of ownership (copy of warranty deed or County tax bill).
- Two (2) copies of survey showing the straight-line water frontage of the lot subject to permit application, mean high or ordinary water lines, seawalls, bulkheads, property lines, and the width of waterway. Also, show any easements, location of septic tank and drainfield, location of the proposed dock and size, and setback requirements. The survey must further depict all existing structures. Also, if the property has a septic tank, it is required to have approval from Environmental Health (321-633-2100) indicated on the survey.
- Two (2) copies of plans showing the height, width and length of all proposed structures, to include pilings, boat lifts, platforms, pavilions, and seawalls. Also, detailed construction specifications and all other information deemed necessary by the Building Official to properly evaluate the plan for code compliance. The design, construction, alteration and repair of the pier, dock or boathouse shall conform to the provisions of Construction Codes and Regulations 170.141, 170.142, and 170.999 of the City Code of Ordinances. If owner is obtaining the permit, plan shall be sealed and signed by a Florida licensed engineer.
- Subcontractor permit authorization form, if applicable.
- Public Works right-of-way use permit, if applicable (321-952-3403).
- Federal and State permits may be required. Please contact the following agencies:
 - St. Johns River Water Management District (SJRWMD), 321-674-1821.
 - Army Corps of Engineers, 321-504-3771 ext. 17.
 - Florida Department of Environmental Protection (DEP), 407-897-2947.
- Copy of the recorded Notice of Commencement or affidavit of filing for NOC (if value is greater than \$2,500).
- Upon completion and before a final inspection, a final survey will be required showing the as-built location and depicting compliance with the minimum setback requirements.

Note: Additional documents may be required upon request by the Building Official.