



## **BUILDING DIVISION**

120 Malabar Road, S.E., Palm Bay, FL 32907  
Phone: (321) 953-8924 • Fax: (321) 953-8925

### **ABOVE GROUND POOL DOCUMENTS REQUIRED**

- ◆ Completed building permit application.
- ◆ Owner/Builder affidavit form (if owner is applying as contractor).
- ◆ Proof of ownership (copy of warranty deed or County tax bill), if applicable.
- ◆ Two (2) copies of boundary survey showing any easements, location of septic tank and drainfield, location of electrical service power line to the house, location of the proposed above ground pool and size, setback requirements from property lines and existing structures, and location of existing receptacle outlet. Also, if the property has a septic tank, approval from Environmental Health (321-633-2100), indicated on survey, is required.
- ◆ Two (2) copies of manufacturer's specifications for the proposed above ground pool.
- ◆ Two (2) copies of manufacturer's specifications for pool ladder.
- ◆ Two (2) copies of electrical layout plan, if applicable. Electrical subcontractor shall be noted on the permit application.
- ◆ Copy of the recorded Notice of Commencement or affidavit of filing for NOC (if value is greater than \$2,500).

Note: Should you have any questions or need additional information, please contact the Building Division at (321) 953-8924. Additional documents maybe required upon request by the Plans Examiner.