



120 Malabar Road, S.E., Palm Bay, FL 32907  
Phone: (321) 953-8924 • Fax: (321) 953-8925

## COMMERCIAL MODULAR UNIT REQUIREMENTS

### BUILDING CODE REQUIREMENTS FOR A PERMIT:

- 1 SITE PLAN APPROVAL AND LOCATION. CONTACT LAND DEVELOPMENT DIVISION AT (321) 733-3042 OR E-MAIL AT [landdevelopmentdl@palmbayflorida.org](mailto:landdevelopmentdl@palmbayflorida.org).
- 2 THE UNIT NEEDS A DEPARTMENT OF COMMUNITY AFFAIRS STICKER FOR THE PROPOSED USE.
- 3 ENGINEERED SIGNED AND SEALED FOUNDATION PLAN AND TIE DOWN SCHEDULE TO INDICATE THE UNIT WILL MEET THE WIND LOADS.
- 4 GENERAL FBC ACCESSIBILITY REQUIREMENTS, AS WELL AS HANDICAPPED RAMP AND STAIR DETAIL ARE REQUIRED (HANDRAILS INCLUDED).
- 5 ELECTRICAL RISER DIAGRAM SHOWING CONDUIT SIZE, CONDUCTOR TYPE AND SIZE, LOCATION OF FEEDER PANEL, BURIAL LOCATION AND DEPTH IF APPLICABLE, PANEL SIZES AND SCHEDULES APPLICABLE TO THE NEW UNIT AND FEEDERS.
- 6 PLUMBING RISER DIAGRAM INDICATING ALL BUILDING DRAIN SIZE AND TYPE, CLEAN OUTS WITH LOCATION AND DEPTH.
- 7 SUBMIT A LETTER ON THE PROPOSED USE.
- 8 RESTROOMS ARE REQUIRED TO BE HANDICAPPED ACCESSIBLE IN ACCORDANCE WITH THE FLORIDA BUILDING CODE.
- 9 ANY ALTERATIONS TO MANUFACTURER'S UNIT WILL VOID DEPARTMENT OF COMMUNITY AFFAIRS STICKER AND NEW CERTIFICATE OF OCCUPANCY WILL BE ISSUED BY THE PALM BAY BUILDING DIVISION FOR INTENDED USE. PLEASE SUBMIT THE MANUFACTURER'S FLOOR PLAN TO THE BUILDING DIVISION.
- 10 IMPACT FEES ARE PAYABLE TO THE CITY OF PALM BAY BEFORE A PERMIT CAN BE ISSUED. THE SOLID WASTE IMPACT FEE IS PAID TO THE COUNTY BEFORE THE CERTIFICATE OF OCCUPANCY IS ISSUED.
- 11 TRANSPORTATION IMPACT FEES. CONTACT PALM BAY LAND DEVELOPMENT DIVISION AT (321) 733-3042 OR E-MAIL AT [landdevelopmentdl@palmbayflorida.org](mailto:landdevelopmentdl@palmbayflorida.org).
- 12 WATER AND SEWER IMPACT FEES ARE PAID TO PALM BAY UTILITY COMPANY BEFORE A BUILDING PERMIT IS ISSUED. CONTACT UTILITY DEPARTMENT AT (321) 952-3423 OR E-MAIL AT [pbutil@palmbayflorida.org](mailto:pbutil@palmbayflorida.org).
- 13 WILL THE PROPOSED BUILDING BE ON CITY SEWER? IF NOT, A COPY OF THE SEPTIC TANK AND WELL PERMIT IS REQUIRED.

**FIRE CODE REQUIREMENTS:**

- 1 DETAILED DRAWINGS ON STAIRS SHOWING TREADS, RISERS, HANDRAILS, GUARDRAIL AND LANDINGS.
- 2 PORTABLE FIRE EXTINGUISHER(S) IS REQUIRED.
- 3 DETAILED LETTER IS REQUIRED ON THE INTENDED USE, HOURS OF USE, AND FREQUENCY OF USE.
- 4 EMERGENCY LIGHTING MAY BE REQUIRED.

Note: Additional documents may be required upon request by the Building Official.