



BUILDING DIVISION
120 Malabar Road, S.E., Palm Bay, FL 32907
Phone: (321) 953-8924 • Fax: (321) 953-8925

COMMERCIAL CHANGE OF OCCUPANCY NOTICE

ATTENTION: PROPERTY OWNERS/CONTRACTORS/TENANTS

In order to help save time, money and unnecessary fines, it may be in your best interest to communicate with the Building and Fire Divisions and all other applicable Divisions before any changes or renovations take place.

Per the 2007 Florida Building Code, Section 105 Permits - 105.1 Required. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any required impact-resistant coverings, electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Application and forms may be obtained from our website, www.palmbayflorida.org.

Please contact a Commercial Plans Examiner (321-953-8924) and/or Fire Inspector (321-953-8929) for additional information on the above, if required.