

**City of Palm Bay, Florida**

**RECREATION ADVISORY BOARD  
Regular Meeting 2011-09**

Held on Wednesday, the 14<sup>th</sup> day of September 2011, at the Parks and Recreation Office, 1150 DeGroot Road, SW, Palm Bay, Florida.

The meeting was properly noticed pursuant to law; the minutes are on file in the Margaret Hames Nature Center Facility, 1502 Pt. Malabar Boulevard, SE, Palm Bay, Florida.

The meeting was called to order by Chairman Whitlock at 7:34 P.M.

**ROLL CALL:**

<b>CHAIRMAN:</b>	Ted Whitlock, Jr.	Present
<b>VICE CHAIRMAN:</b>	Donald Curry	Present
<b>SECRETARY:</b>	David Reeder	Present
<b>MEMBER:</b>	Clarence Frederick	Absent
<b>MEMBER:</b>	Eleanor Frederick	Absent
<b>MEMBER:</b>	Michael Manning	Absent
<b>MEMBER:</b>	Lynn Fallon	Present
<b>MEMBER:</b>	Christopher Cleasby	Absent
<b>MEMBER:</b>	David Miller	Present

**ALSO PRESENT:**

Heidi Lapin, Parks and Recreation Director

**ADOPTION of MINUTES:**

**1. Regular Meeting No. 2011-08: August 2, 2011**

Motion by Mr. Miller, seconded by Mr. Curry, to approve the minutes. Motion carried unanimously.

**PUBLIC COMMENTS:**

There were no public comments.

**REPORTS:**

**1. Fiscal Year 2010-2011 Budget.**

**a. Department budget reductions.** Ms. Lapin advised boardmembers of the personnel changes within the Parks and Recreation Department. The board asked staff

for a copy of the old organizational chart and organizational chart with new changes to compare the differences.

**b. Police Athletic League (PAL).** Ms. Lapin advised that the Police Athletic League would be relocating to the Community Center on Port Malabar.

**c. Fee schedule for Fiscal Year 2010-2011.** Motion by Mr. Reeder, seconded by Ms. Fallon, to endorse the FY12 Fee Schedule with the following amendments: 1) eliminate the FY12 personal registration fee; 2) new template for team registration fees; and 3) \$250-\$300 local comparable registration fees. Motion carried unanimously

**2. Parks and Recreation:**

**a. Recreation Department programs and events updates.** Ms. Lapin distributed the report.

**3. Tree City report.** The City of Palm Bay had been designated as a Tree City.

**4. Palm Bay Regional Park (final report).** The committee had been dissolved. The item would be removed from future agendas.

**5. Department employee survey.** Boardmembers and staff discussed the results of the survey.

**OLD BUSINESS:**

**1. Brevard County Schools - Joint Use Agreement update.**

Ms. Lapin distributed the standard application for school facility use. The board explained the purpose of the Joint Use Agreement. Boardmembers also explained why the application was not sufficient and what it wanted from Brevard County.

**NEW BUSINESS:**

**1. BMX Park.**

There was discussion of a possible cycle-cross event in December. Ms. Lapin was in contact with Jason Jones and Infinity Bike Shop.

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Ms. Lapin advised that the Palm Bay City Hall Annex ribbon cutting ceremony would be held Friday, October 7, 2011, at 5:00 P.M.

**ADJOURNMENT:**

Motion by Mr. Miller, seconded by Mr. Reeder, to adjourn. Motion carried unanimously.

The meeting adjourned at 9:26 P.M.

The next regular meeting of the Board (2011- 10) would be held on October 4, 2011, at the Palm Bay City Hall Council Chambers, 120 Malabar Road, Palm Bay, Florida.

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Ted Whitlock, Jr., Chairman

ATTEST:

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David Reeder, Secretary