

**City of Palm Bay, Florida  
Library Advisory Board  
Regular Meeting No. 2011-11**

Meeting was held on Tuesday, the 20<sup>th</sup> day of December, 2011 at the Franklin DeGroot Library, 6475 Minton Road, SW, Palm Bay, Florida, 32908.

**CALL TO ORDER:**

The meeting was called to order by Chairman Mel Broome at 10:42 A.M.

**ROLL CALL:**

Mel Broom, Chairperson  
Harriet May, Vice Chairperson  
Pat Seyfert  
Mary Greene  
Patricia Portnowitz, South Area Group Director  
Christine Sullivan, Head Librarian Palm Bay  
Lynn Grimes, Secretary for Marie Bernard, Secretary

**Absent:**

Latoya Reynolds  
Marie Bernard, Secretary

**APPROVAL OF MINUTES:**

Board members were asked to read and approve the minutes from the November 1, 2011 meeting. A motion was made by Mel Broom and Seconded by Pat Seyfert to approve the minutes as written. Vote was unanimous for approval.

**Franklin DeGroot Library Director's report:**

November monthly reports and statistics were discussed. Patti explained there was a new monthly report. Patti introduced Christine Sullivan as the head librarian at Palm Bay. She stated she was the director but Chris would supervise daily. She announced Nancy Garmer is the new head of reference. Nancy initially started at DeGroot then was in Micco, Suntree and now back to DeGroot. They were very happy to have her. Additionally, Caroline Rosado who temporarily acted as head of reference, decided to go back to school and get her masters in library science. Patti mentioned there was some money in the county available to help with tuition as long as you get an A and remain with the County for two years after receiving your degree.

Patti reported they have quite a few programs coming up next year, January – March.

Tax forms will be available again in January, 2012.

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**Franklin DeGroot Library report:**

This month children's head librarian, Jennifer Hopwood, was nominated as the YALSA ALA Librarian of the Month. Harriet May spoke of the importance of engaging youth today and getting them involved in the library.

It was reported that the County webpage had been updated and that all County departments are in one site.

Next Board meeting will be the 10<sup>th</sup> of January, 2012.

Patti stated we are closed December 23 through December 27, 2011 and also the 31<sup>st</sup> through the 2<sup>nd</sup> of January, 2012.

**Palm Bay Library report:**

Statistics and programs were discussed. Discussion ensued regarding statistics being down in Palm Bay.

Patti stated bidding for carpet at Palm Bay was taking place today and she would be present. She said the library could not be closed for more than 7 days to recarpet.

Chris showed a diagram of what the new Circulation/Reference counter would look like that will be installed in Palm Bay. Chris stated that the interior would also be painted except for youth services.

Mystery Book Club has moved to Palm Bay Library. Book Discussion, Stamping Club and Yoga classes are continuing.

We are continuing to have the local Palm Bay artwork in the library. It will be on hold for next few months until carpet is replaced at Palm Bay.

**OLD BUSINESS:**

**NEW BUSINESS:**

Discussion regarding elections in January for Board members will be put on the agenda next month. Patti made sure everybody filed their appropriate paperwork to stay active.

**FRIENDS INFO:**

The next meeting of the Friends of the Palm Bay Libraries will be Thursday, January 12<sup>th</sup>, 2012 at 9:30 am at the Palm Bay Library.

Christmas decorations will be taken down by the friends on Tuesday, January 3, 2012 at Palm Bay and Thursday January 5, 2012 at DeGroodt. Talk of having friends purchase a new tree for meeting room was briefly discussed.

There is a bowling fund raiser on the 21<sup>st</sup> of January 2012 being sponsored by the Friends of the Palm Bay Libraries at Shore Lanes on Dairy Road. It is \$10.00 for 2 hours of bowling and includes shoe rental.

**OTHER BUSINESS:**

**ANNOUNCEMENTS:**

Mel Broom made a motion to adjourn the meeting, Harriet May seconded the motion. All voted in favor.

Meeting was adjourned at approximately 11:20 AM.

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Lynn Grimes for Marie Bernard, RECORDER/SECRETARY